

Welcome to Spring Term 2023. We are delighted to welcome you to our community! You will find all of the information that you need to join your class on **Monday, April 17, 2023** below. Additionally, please review our student policies [here](#).

**Office Hour:**

Student Services holds an office hour every Friday morning from 10:00 AM - 11:00 AM. If you have an issue with your book, MEL access or general questions, please join us using the link below:

[Office Hour. Every Friday from 10:00 AM - 11:00 AM](#)

**Please note: If you are not sure of your level, please do not write in your book or use the access code. If the book is unused, you can trade it for the correct level if you move classes. If you write in the book or use the access code, the book for your new class will cost \$40.**

Morning Classes: 10:00 AM - 12:00 PM EST

Evening Classes: 6:30 PM - 8:30 PM EST

**Instructions in other languages:**

[中文说明书](#)

[Instrucciones en español](#)

[دستور العمل دري](#)

**English Instructions**

**Website: [Pearson Ebook/MyEnglishLab Website](#)**

Class	Morning ID	Evening ID
Intro A	WHJK-VKVF	FTEJ-RE9J
Intro B	T7KC-FM4T	74MA-KA4F
2B	KTPY-UVEH	RUR7-4PHJ
3B	74CP-PUA3	YRV3-9NVR
4B	TX7C-KUTE	NUXY-439N
5B	7PPA-MWYW	NUH4-7UJY

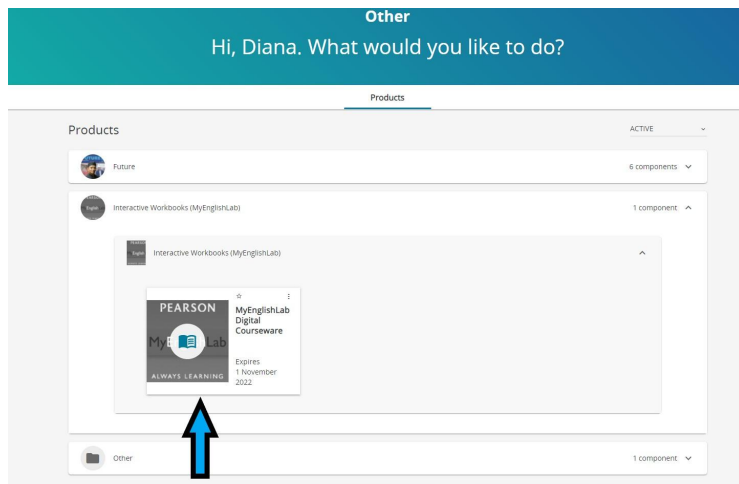
6B	94W9-37CC	9KFE-CE4F
7B	W7NU-JXJX	N/A
8B	YTJX-HYTP	N/A

**Video:**

Join a course: [Click Here!](#)

**Photo:**

1. Log into your account and click “MyEnglishLab Digital Courseware.”



2. Click “Settings.”

MyEnglishLab English Help Sign out  
Signed in as Castillo, Diana


ASSIGNMENTS COURSE GRADEBOOK MESSAGES SETTINGS

### Assignments & Events

Filter by course: All courses Filter by status: All (4) Not started (4) Started (0)

Next 30 days

Assignment	Start date	Due Date	Action
<b>Unit 1 Nice to meet you, Vocabulary: Countries, Vocabulary: Countries 1</b> Intro A AM Online Winter 2022 Assigned by Washington English Center, Teacher 14 Jan 2022, 10:00 AM	14 Jan 2022 • 10:00 AM	20 Jan 2022 • 11:59 PM	<a href="#">Open</a>
<b>Unit 1 Nice to meet you, Vocabulary: Countries, Vocabulary: Countries 2</b> Intro A AM Online Winter 2022 Assigned by Washington English Center, Teacher 14 Jan 2022, 10:00 AM	14 Jan 2022 • 10:00 AM	20 Jan 2022 • 11:59 PM	<a href="#">Open</a>
<b>Unit 1 Nice to meet you, Conversation: Where are you from?, Conversation: Where are you from? 1</b> Intro A AM Online Winter 2022 Assigned by Washington English Center, Teacher 14 Jan 2022, 10:00 AM	14 Jan 2022 • 10:00 AM	20 Jan 2022 • 11:59 PM	<a href="#">Open</a>
<b>Unit 1 Nice to meet you, Conversation: Where are you from?, Conversation: Where are you from? 2</b> Intro A AM Online Winter 2022	14 Jan 2022 • 10:00 AM	20 Jan 2022 • 11:59 PM	<a href="#">Open</a>



3. Click “join a course.”

MyEnglishLab English Help Sign out  
Signed in as Castillo, Diana

ASSIGNMENTS COURSE GRADEBOOK MESSAGES SETTINGS

Home Settings My Courses

### Settings


My Courses Personal Profile Notifications

Course Name	Course end date	Product	Product expires
Intro A AM Online Winter 2022	2 Apr 2022	Future Intro 2nd Edition	31 Oct 2022

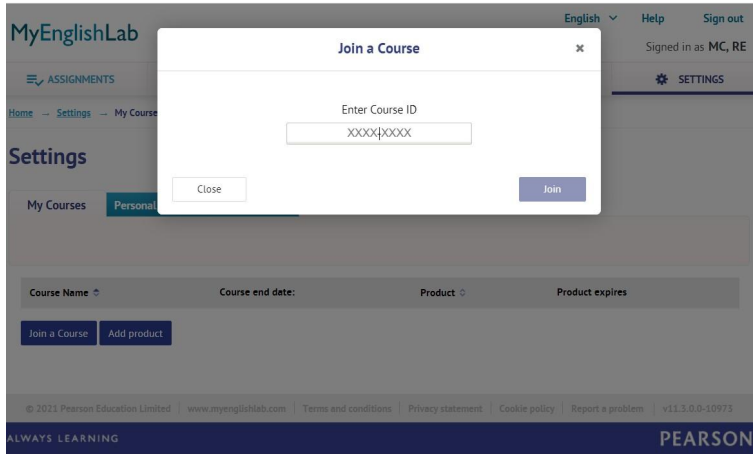
[Join a Course](#) [Add product](#)

© Pearson Education Limited | www.myenglishlab.com | Terms and conditions | Privacy statement | Cookie policy | Report a problem | v11.3.0.0-10973

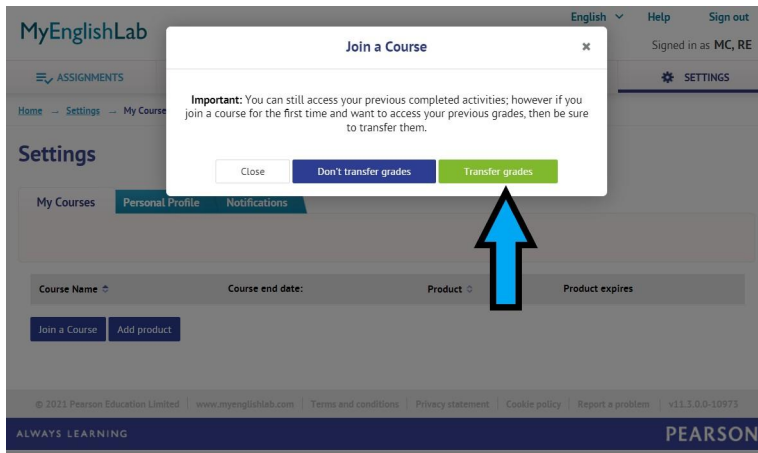
ALWAYS LEARNING PEARSON



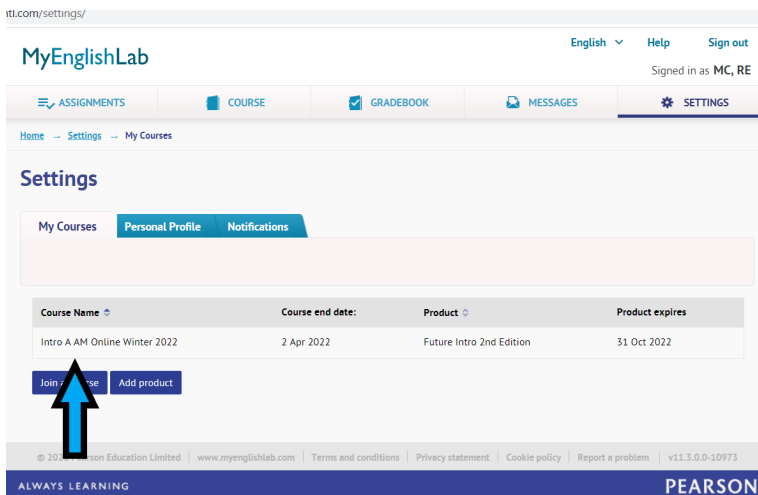
4. Enter your class ID and click “next.”

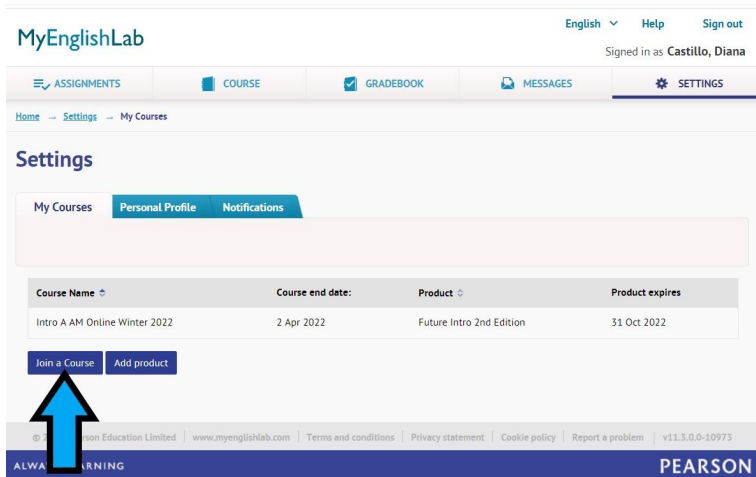


5. Click “transfer grades.”

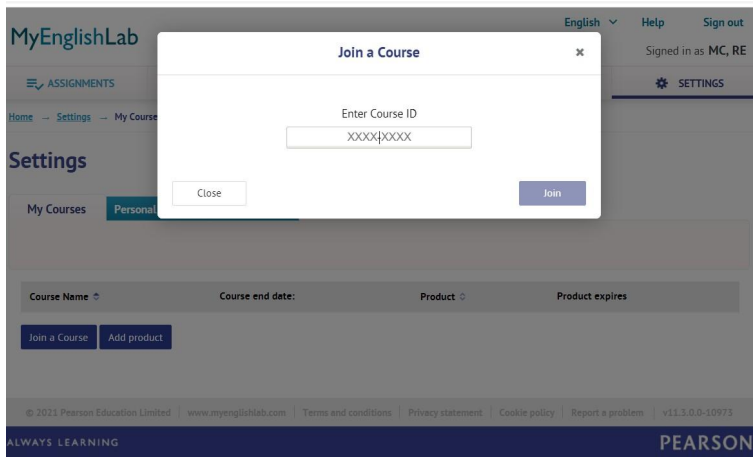


6. Make sure that you see the correct class listed.

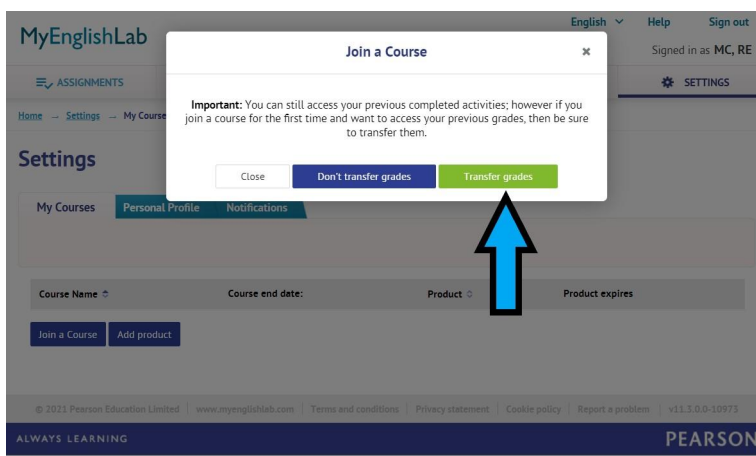




1. Enter your course ID



2. Click "transfer grades."



3. Make sure that you see the correct class listed.

The screenshot shows the MyEnglishLab settings page. At the top, there is a navigation bar with 'MyEnglishLab' on the left and 'English', 'Help', and 'Sign out' on the right. Below this is a secondary navigation bar with 'ASSIGNMENTS', 'COURSE', 'GRADEBOOK', 'MESSAGES', and 'SETTINGS'. The 'SETTINGS' tab is active. Underneath, there is a breadcrumb trail: 'Home -> Settings -> My Courses'. The main heading is 'Settings', with sub-tabs for 'My Courses', 'Personal Profile', and 'Notifications'. Below the sub-tabs is a table with the following data:

Course Name	Course end date:	Product	Product expires
Intro A AM Online Winter 2022	2 Apr 2022	Future Intro 2nd Edition	31 Oct 2022

Below the table, there are two buttons: 'Join course' and 'Add product'. A blue arrow points to the 'Join course' button. At the bottom of the page, there is a footer with copyright information and the Pearson logo.